

Safety rules in force of the company: Železiarne Podbrezová a.s. for external contractor and other visits.

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Content

- I. General health and safety requirements,**
- II. Environmental Protection,**
- III. Important telephone numbers.**

General health and safety requirements

- I. Enter the premises of the company under the influence of alcohol or other psychotropic substances is prohibited. It is also forbidden to bring alcoholic or other narcotic and psychotropic substances into the premises of the company. Upon request, everyone is obliged to undergo a breath test. The test rejection or the positive result of the test have effect in the immediate expulsion of the person from the premises of the company.
- II. Smoking is prohibited in the company premises. Smoking is allowed only in areas designated for this purpose and marked **"SMOKING ROOM"**.

General health and safety requirements

III. In the area, moving is allowed only on the sidewalks or along the left edge of the road. In the establishment or workshop, the routes are marked with white (yellow) bands. **Do not shorten your journey through technological or mechanical equipment.** When walking up stairs, transition benches, etc., hold on the railings or handles. Only stay at workplaces where you have been assigned a job. To arrive and leave the workplace, use only the paths designated by the supervisor of the work (employee of ŽP a.s.).

General health and safety requirements

IV. When moving in production facilities, **use personal protective equipment** (safety helmet, work shoes, work clothes, etc.) in accordance with the appropriate mark (pictogram) on the front door and as needed for the performance of your professions, activities. When working at heights and above depths, **use all personal protective equipment** (safety helmet with four-point attachment, safety harness, connecting device with fall arrester).

General health and safety requirements

- V. Parking of vehicles is only possible in places reserved for this purpose, which are marked with a traffic sign.
- VI. Keep max. speed limit **20 km / h**, traffic regulations and signs. Pay special attention to railway crossings. Stop the vehicle only **15 m** and more in front of and behind the railway crossing.

General health and safety requirements

VII. Perform only such activities for which you have professional (certificate, license, document) and medical competence (welding, flame cutting, work at heights, operation of VTZ, VZV, etc.).

VIII. Use only safe tools and implements.

General health and safety requirements

- IX. Perform activities only in accordance with approved safe working and technological procedures, instructions.
- X. Do not stay or pass under the suspended load on the lifting device (material, bundle of pipes, etc.).

General health and safety requirements

- XI. Store material, tools, implements, devices etc. as well as machinery only for reserved areas and areas designated by the supervisor of the work (employee of ŽP a. s.).
- XII. Do not carry out work in the vicinity of electrical equipment and high - voltage cables unless an **"B certificate"** has been issued by the responsible employer of the company (operator of the relevant electrical equipment).

General health and safety requirements

XIII. Do not carry out work on workplaces and equipment with a risk of fire or explosion unless a permit has been issued to carry out activities with an increased risk of fire or explosion - "P - certificate".

XIV. Do not interfere with the equipment or the production process of the company.

XV. Do not stay near of moving, rotating or vibrating parts of machinery.

General health and safety requirements

XVI. If there is an exchange of workers or additions to their status during the work, make an introduction to the general health and safety requirements via the ŽP a. with. and this material. The head of the contractor's working group is obliged to inform the head of the work on the work (employee of ŽP a. S.), Who, through the manager of the given workplace, will perform for new, resp. acquainted employees with specific requirements, resp. specific health and safety hazards (in paper form).

General health and safety requirements

XVII. Immediately report the occurrence of the accident through the head of the contractor 's working group, another employee or witness of the accident to the head of the work (employee of ŽP a. S.) And dispatching of the environment a. with. The reporting obligation also applies to other adverse and extraordinary events or safety incidents (near misses, near accidents and near misses).

The environmental protection

- I. Maintain order and cleanliness in the workplace and environmental regulations.
- II. Waste, hazardous chemicals and mixtures must not come into contact with or enter the soil, groundwater, surface water or sewage system.

The environmental protection

- III. Ensure that no harmful, disturbing or otherwise undesirable emissions of dust, gas, odor, noise occur in the workplace, either in the workplace or in its surroundings.
- IV. Separate the waste that is generated in the designated reception containers.

Important phone numbers

- I. Dispatching ŽP a.s. (accident, unwanted event ..) ext. 4020
- II. The company Fire Department ext. 2222
- III. The company Security Services ext. 3333

* NOTE: If using a private mobile phone, use the prefix: 048/645, for example 048/645 4020

Respect the principles of health and safety






Principles of safety and environmental protection









**Welcome to Železiarne Podbrezová a.s.
please pay attention to the following information.**

Entry into the premises of Železiarne Podbrezová a.s. is only permitted by registering at the respective security gate. Visitors including their vehicles are always security checked.

Observe the legal regulations as regards
to the occupational health and safety policy
and do not risk safety and health of other employees.

-  While walking through the production and dispatching facility you must use protection equipment (helmet, working footwear etc.) in accordance with the signs (pictograms) displayed at the entrance doors.
-  Please follow the marked paths within premises. The paths are marked with white lines in mills and workshops.
-  Do not walk under or approach a crane or a suspended load (tube bundle or other items).
-  Throughout ŽP a.s. premises taking photos and video recordings is strictly forbidden unless approved by ŽP a.s. management.
-  No persons 18 are permitted to enter ŽP a.s. premises (including hitchhikers, children, etc.).
-  All motor vehicles entering the premises must be in a good condition (the vehicle must have a relevant technical, environmental and safety certificate). The vehicle loading area must not be damaged, dirty or contaminated by substances harmful to the environment.
-  Vehicle must only be parked in designated parking areas.



-  Observe speed limit of 20 km/h, traffic regulations and signs.
-  Please pay special attention to railway crossings. Stop your vehicle at least 15 meters before and behind railway crossings.
-  Place all rubbish in dedicated bins. Do not drop litter.
-  It is forbidden to handle oil and other operation liquids.
-  In case of accidental oil or other hazardous substances discharge contact 048 6454020. The employee will provide means for cleaning it up.
-  Please do not interfere with the production and technological process, do not operate any machines and appliances. Keep clear and do not approach any moving, swinging and rotating parts of machines, appliances, conveyors, handling and utility vehicles etc.
-  In case of injury, fire or other extraordinary circumstances please contact plant emergency tel. 048 6454020 or the company fire brigade tel. 048 6452222.
-  Smoking is restricted in ŽP a.s. premises. Smoking is only permitted in designated smoking areas.

Alcohol and drugs are strictly forbidden. Anyone suspected of being under the influence of above will also be forbidden entry. Every person shall be obligated to undergo a breath test if requested to do so; refusal to undergo the breath test or a positive result shall mean the immediate removal of the person from ŽP a.s. premises.

Important phone numbers:

Injury, accident: 048 645 4020
Fire brigade: 048 645 2222, 5222
ŽP security service: 048 645 3333

Good bye and thank you for your visit.



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**ŽELEZIARNE[®]
PODBREZOVÁ**

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1840



Attendance list

Familiarization with the general requirements of occupational health and safety in Železiarne Podbrezová a.s.

Contractor:

Training made on:

Assigned identification number:

Order name:

In case of an accident at work, an extraordinary event and an ecological accident, call the dispatching of ŽP a.s., tel. no. **048/645 4020**.

Table no. 1: Attendance list

Attendance list – Head of the contractor working group / executive manager / SZČO			Signature
Name, surname, title			
Date of birth			
Phone number			
P.č.	Name, surname, title	Date of birth	Signature
1.			
2.			
3.			
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HONORARY STATEMENT

By signing the above table no. 1: Attendance list - I declare that I have familiarised myself with general health and safety requirements in the buildings and premises of the company Železiarne Podbrezová a. s.

At the same time, I declare that I will fully respect and comply with the requirements I have been acquainted.

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